



Email: committeeservices@horsham.gov.uk
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Leisure and Culture Policy Development Advisory Group

Wednesday, 11th November, 2020 at 5.30 pm
via Remote Video Link

The Access to Information Procedure Rules are not applicable to Policy Development Advisory Groups and members of the public may not attend. Members of the Council who are not members of the Policy Development Advisory Group may attend to observe the proceedings, seating for which will be provided, subject to providing advance (by noon of the day of the meeting) written notification to the Chairman of the meeting and committeeservices@horsham.gov.uk

Councillors: Jonathan Chowen (Chairman)
Chris Brown
Christine Costin
Ruth Fletcher
Billy Greening
Lynn Lambert
John Milne
Roger Noel
Bob Platt
Josh Potts
Kate Rowbottom

You are summoned to the meeting to transact the following business

Glen Chipp
Chief Executive

Agenda

	Page No.
1. Apologies for absence	
2. Notes of previous meeting	3 - 4
To receive the notes of the meeting held on 23 September 2020	
3. Wilder Horsham District	
To receive an update on Wilder Horsham District from Sussex Wildlife Trust	
4. Leisure Centres	
To receive an update on Horsham District's leisure centres from the Head of Leisure & Culture	
5. The Capitol - recovery plan	
To receive a briefing from the Head of Leisure & Culture on The Capitol recovery plan before it is considered by Cabinet on 26 November	

6. **Forward Plan Extract for the Leisure and Culture Portfolio**

5 - 8

To note the Forward Plan extract for the Leisure and Culture Portfolio

Leisure and Culture Policy Development Advisory Group
23 SEPTEMBER 2020

Present: Councillors: Jonathan Chowen (Chairman), Christine Costin, Ruth Fletcher, Billy Greening, Lynn Lambert, John Milne, Roger Noel, Bob Platt, Josh Potts and Kate Rowbottom

Apologies: Councillors: Chris Brown

50 **NOTES OF PREVIOUS MEETING**

The notes of the meeting held on 8 July 2020 were received by the group.

51 **PARKS AND COUNTRYSIDE**

The Head of Leisure & Culture presented the proposed increase to the car parking charges and standardisation of charge times for Southwater Country Park. The proposal also included an increase in the number of annual permits available for Station Road Car Park. These changes would lead to a reduction in dwell time within the park during busy periods, a reduction of the number of cars parked on residential streets and bring the charges in line with other destination country parks. The proposed changes will support local residents and dog walkers whilst increasing income.

The Head of Leisure and Culture also provided a general service update of the Parks & Countryside department.

The presentation updated on the Warnham Hub building, due to be completed by end of October 2020. The landscaping aspect of the project and interiors of the hub (containing the educational and interpretation material) were aiming for completion by spring 2021.

The team had been working in partnership with the police and the council's community wardens to manage anti-social behaviour in Southwater Country Park.

Horsham Park (along with all open spaces) had seen an increase in littering during the pandemic and was awaiting the results of the Green Flag Award.

The Cabinet Member gave an update on the Rookwood Strategic Site for potential allocation in the Local Plan. Webinars had been held to discuss the alternative proposal for the southern area of the site.

The Cabinet Member provided an update on the Wilder Horsham District initiative. Confirming that Sussex Wildlife Trust had appointed to the two funded posts.

The Cabinet Member provided a summary of the Carbon Neutrality report that would be going to Cabinet on 24 September.

52 **SERVICE UPDATES**

The Head of Leisure & Culture provided an update on the Capitol's refurbishment and implementation of new Government guidelines. Live theatre would return from Friday 2 October but several new cinema releases had been delayed. The Capitol had undergone a recent staffing restructure saving £230k per annum (after redundancy costs) and ensuring a much leaner operation.

The Head of Leisure & Culture updated the group on the Museum's plans for improvement ready for reopening in summer 2021. Plus outlined the £60k savings per annum (after redundancy costs) from the recent staffing restructure.

The Head of Leisure and Culture indicated that it was unlikely that the Leisure contract would be further impacted by the government's latest guidelines and restrictions. However, this would depend on the detail likely to be released over the following few days and would be assessed by our legal department. The financial and performance information from Places Leisure was being scrutinised (as per the legal agreement) on a regular basis. It was highlighted that it looked likely that Places Leisure was seeing stronger performance (particularly with swimming and exercise classes) than initially anticipated. However, it was likely that the evidence would need to be assessed at least over the first two months of operation in order to understand customer activity.

The Parks & Countryside service would ensure that the retendering of the grounds maintenance and arboricultural contracts would take into account the Council's carbon neutral aims.

53 **FORWARD PLAN EXTRACT FOR THE LEISURE AND CULTURE PORTFOLIO**

The relevant items on the Forward Plan were noted by the group.

The meeting closed at 7.31 pm having commenced at 5.30 pm

CHAIRMAN

FORWARD PLAN – Leisure & Culture Portfolio

This notice sets out details of key decisions that the Cabinet or a Cabinet Member intend to make, and gives 28 days' notice of the decision under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. The notice also includes details of other decisions the Council intends to make.

The reports and any background documents that have been used to inform the decisions will be available on the Council's website (www.horsham.gov.uk) or by contacting Committee Services at the Council Offices.

Pages 5 Whilst the majority of the Council's business will be open to the public, there will be occasions when the business to be considered contains confidential, commercially sensitive or personal information. This is formal notice under the 2012 Regulations that part or all of the reports on the decisions referred to in the schedule may be private because they contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and the public interest in withholding the information outweighs the public interest in disclosing it.

If you wish to make representations about why part or all of the papers should be open to the public, please contact Committee Services at least 10 working days before the date on which the decision is to be taken.

If you wish to make representations to the Cabinet or Cabinet Member about the proposed decisions, please contact Committee Services to make your request.

Please note that the decision date given in this notice may be subject to change.

To contact Committee Services:

E-mail: : committeeservices@horsham.gov.uk

Tel: 01403 215123

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What is a Key Decision?

A key decision is an executive decision which, is likely –

- (i) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.

	Subject/Decision	Decision Taker	Date(s) of decision	Is all or part of this item likely to be dealt with in private	Contact Officer Cabinet Member (NB include name, title and email address)
7.	The Capitol - Recovery Plan	Cabinet	26 Nov 2020	Fully exempt	Vicky Wise, Head of Leisure and Culture Vicky.Wise@horsham.gov.uk Deputy Leader and Cabinet Member for Leisure and Culture (Councillor Jonathan Chowen)

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